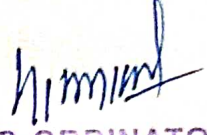


Rayat Shikshan Sanstha's
Sou.M.R. Jagtap Mahila Mahavidyalaya, Umbraj.

Notice

All the members of the IQAC are hereby informed that the Second meeting in the academic year 2023-24 will be held on 17th August 2023 at 12.00 in the IQAC office. The Agenda is attached.


*CO-ORDINATOR
IQAC coordinator
Sou. Mang. Chait. Jagtap
Mahila Mahavidyalaya, Umbraj

Agenda of the meeting.

- 2.1 To confirm previous meeting minutes.
- 2.2 To submit the proposal of BCA.
- 2.3 To organize zonal sport meet.
- 2.4 To take the review of syllabus completion
- 2.5 To encourage faculty to engage themselves in the research.
- 2.6 To conduct classroom seminar presentation
- 2.7 To conduct university district level central assessment programme.
- 2.8 Any other issues by the prior permission of the chairman.



Rayat Shikshan Sanstha's
Sou.M.R. Jagtap Mahila Mahavidyalaya, Umbraj.

Minute of the Meeting.

The minutes of the meeting held on 17th August 2023 at 12.00 PM the IQAC office. The principal was in the chair. Following IQAC members were present to the meeting.

Present Members.

Sr.No.	Members name	Designation	Representation
1	Prin. Dr. Sanjay Kamble	Chairperson	Head of the Institution
2	Shri. DattatrayJadhav	Member	Management Representative
3	Shri. SudhirJadhav	Member	Nominee from Local Society
4	Smt. MeghaKharade	Member	Industry Representative
5	Smt. Manisha Ghadage	Member	Alumni Representative
6	Mr. Nilesh Phase	Member	Teacher Representative
7	Mr. Suresh Salunkhe	Member	Teacher Representative
8	Dr. Anil Ubale	Member	Teacher Representative
9	Mr. Anand Margam	Member	Teacher Representative
10	Smt. Vaishali Khade	Member	Teacher Representative
11	Shri.Ranjit Mane	Member	Teacher Representative
12	Smt. Vikas Barge	Member	Library Representative
13	University Representative	Member	Student Representative
14	Mr. Manohar Malge.	Member	Co-ordinator

Rayat Shikshan Sanstha's
Sou.M.R. Jagtap Mahila Mahavidyalaya, Umbraj.
Minutes of the meeting

2.1 Confirmation to the previous meetings minutes

Coordinator of IQAC circulated previous meeting's minutes. Members of IQAC discussed it and finally the confirmation to the previous meeting's minutes was given.

2.2 To submit the proposal of BCA.

As per the recommendations of NAAC Peer team and the demand of student and parents to start BCA in the college. The management of the institute decided to start BCA. The university declared and applied to submit the new courses proposal to university. The institution submitted the proposal of BCA to university to fulfilling all the formalities

2.3 To organize zonal sport meet.

The university has decided to offer a chance to conduct district level zonal sport meet in the college. the college in this sense is a host college the management of the college and IQAC. given the positive response to university to conduct zonal sport meet.

To take the review of syllabus completion

The IQAC unit of the college has taken the review of syllabus completion of the semester .The major subject syllabus completed before the due date of examination .

2.4. To organize orientation programme to the Non- Teaching staff.

In the institution the organization of orientation programme for the Non Teaching staff is decided. In the next semester the organization of the programme

will be conducted for the better performance of the non teaching staff and the latest knowledge of technology.

2.5 To encourage faculty to engage themselves in the research.

The IQAC members expressed their concern over the research work. They mention that teacher should undertake research work. At least two or three research paper in the academic year should be published in the peer reviewed journals. IQAC was instinct on the issue and finally it is finalized to take the research work.

2.6 To conduct classroom seminar presentation

As per the university syllabus to some classes seminar work is compulsory. To B.A. Part III it is compulsory. To give the seminar of each paper and to B.A. part II and B.Com II to the subject environmental science to the other subjects seminars are compulsory it is decided to conduct the seminars in the second and third week of the October.

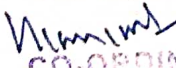
2.7. To conduct university district level central assessment programme.

The policy of the university is to offer the CAP to the colleges by rotation. In this academic year the college was due to conduct the programme. The issue is kept in the CDC and IQAC decided to conduct it very smoothly.

2.9 Any other issues by the prior permission of the chairman.


The other issues were raised by the members with the prior permission of chairman. The issues were related to the quality enhancement. The faculty should take more and more efforts to create the quality awareness among the students.

The meeting was ended with the vote of thanks.


CO-ORDINATOR
IQAC

Sou. Mangalal Ramchandra Jagtap
Mahila Mahavidyalaya, Umbraj





Principal,
Principal
Sou. Mangalal Ramchandra Jagtap
Mahila Mahavidyalaya, Umbraj
Tal. Karad, Dist. Satara.

Rayat Shikshan Sansthas
Sou. Mangaltai Ramchandra Jagtap Mahila Mahavidyalaya,
Umbraj.

Action Taken Report
2023-24

Second Meeting held on 17th August 2023

Sr. No	Resolution	Action Taken
1	Confirmation to the previous meetings minutes	Discussed and accepted with some suggestions
2	To submit the proposal of BCA.	As per the recommendation of NAAC Peer team and the demand of the students and parents to start BCA in the college the management of the institute decided to submit the proposal of BCA with fulfillment of formalities.
3	To organize zonal sport meet.	As the cycle our college was the host in the university to conduct zonal sports in the college. The director and all the staff prepare the time table and allotted the games to various colleges and successfully organized zonal sports meet.
4	To take the review of syllabus completion	The IQAC unit of the college taken the review of syllabus completion all the faculty completed syllabus before the due date of examination
5	To encourage faculty to engage themselves in the research	It was decided to publish at least two research papers in the academic year in peer reviewed journal.
6	To conduct classroom seminar presentation	It is mandatory by the university to conduct class room seminars for some classes as per the requirement. The seminars were conducted.

7	To conduct university district level central assessment programme.	As per the rotation the district level central assessment programme was due to our college regarding to this the members discussed it and decided to conduct the cap in the college.
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[Handwritten Signature]

**CO-ORDINATOR
IQAC**

Sou. Mangaltai Ramchandra Jagtap
Mahila Mahavidyalaya, Umbraj



[Handwritten Signature]

Principal,

Sou. Mangaltai Ramchandra Jagtap
Mahila Mahavidyalaya, Umbraj
Tal. Karad, Dist. Satara.